



GENERAL MEETING AGENDA

17th June 2025, 7:30pm

Mowbray PS Library and Online

Video call link: <https://meet.google.com/aeey-mcnq-kjo>

Item	Description	Responsible Person
1	Introduction & Welcome	Chair
2	Attendees & Apologies	Secretary
3	Call for new members	Chair
4	Call for nominations for casual vacancies	Chair
5	Confirmation of the minutes of the previous meetings - May General Meeting	Chair
6	Correspondence - \$200 in gift vouchers received from North Ryde RSL. These will be used to purchase spot prizes for the Adult Event. - Email from external bookkeeper increasing rates by 4.5%. This was factored into the P&C's approved budget. - Notices from Aust Taxation Office of endorsement for charity tax concessions and as a deductible gift recipient.	Secretary
7	Business arising from the minutes of the previous general meeting - Pickles cotton uniforms any further update/feedback?	Chair
8	President's Report - Appendix A	President
9	Principal's Report - Appendix B	Principal
10	Treasurer's Report - Appendix C	Treasurer
11	Sub-committee Reports: Music - Appendix D Events & Fundraising - Appendix E	Convenors
12	General Business	Chair
13	Next Meeting: Tuesday 5 August at 7.30pm library and online	Chair
14	Close	Chair



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Mowbray Public School Parents and Citizens Association Inc.

Appendix A - President's Report

Prepared by: Jessica Stubbs, P&C President

Presented at meeting: 17 June, 2025

It's been a bumper few weeks since our last meeting. We had our amazing colour rush event, followed by our first ever Mowbray Vivid Cruise, then our Stay and Play afternoon with a second hand uniform pop up shop and topping it all off, the massive Weekend of Music. All of these events were a huge success and so much credit and thanks goes to the team putting in so much hard work behind the scenes. Nat, Di and Cristina from the events and music teams will provide more details on how amazing these events were in their sections of the meeting.

Looking forward, as always there is a lot cooking away for lots of upcoming events. Nat will give a more detailed update on this later. As always, we are on the lookout for volunteers who are happy to help in any capacity at all with any of the exciting things we've got going on. Please reach out to any of our team members if you'd like to get involved.

Lastly, congratulations to our Performance Band on their highly commended result at the Sydney Eisteddfod last week and good luck to our Camerata for their performance this week.



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Appendix B - Principal's Report

Prepared by: Caroline Alford

Presented at meeting: 17 June, 2025



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Appendix C - Treasurer's Report

Prepared by: Daniella Kucic, P&C Treasurer

Presented at meeting: 17 June, 2025

1. P&C Financial Report – Year to date (1 January to 15 June 2025)

Income		Actual YTD (\$)	Budget Full Year (\$)
P&C Membership Subscriptions	▽	22	40
Voluntary Parent Contributions	▽	22,110	30,000
Building Fund Contributions	▽	-	27,000
General Donations (Skills Samurai)	▽	676	6,876
Uniform Sales	▽	3,813	5,200
Sponsorship (Chatswood Rangers & Cafe Ninja)	▽	488	7,500
Bank Interest	▽	1,690	10,800
Miscellaneous Income (Credit Card Surcharge)	△	1160	-
<u>Event & Fundraising</u>			
Chocolate Raffle	△	4,664	3,300
Election BBQ	▽	7,490	8,500
Adult / Parent Event	▽	-	17,000
Colour Rush	△	24,441	20,000
Disco	▽	-	4,000
Vivid Cruise	△	5,970	-
Family Portraits	▽	-	1,500
Celebrate Mowbray / Carols	▽	-	31,900
Year 6 Farewell	▽	-	1,500
Miscellaneous fundraisers	△	84	-
Total Income		71,609	175,116

Expenses		Actual YTD (\$)	Budget Full Year (\$)
Insurance	△	-	600
Merchant & fundraising platform fees	△	1,468	1,919
Membership fees	△	-	700
Technology	△	2,111	4,613
Audit fees	△	-	1,375
Bookkeeping fees	△	2,508	5,500
General expenses	△	549	1,180
Depreciation		692	692
<u>Event & Fundraising</u>			
Welcome BBQ	△	104	150
Chocolate Raffle	△	58	500
Election BBQ	△	811	3,500



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Adult / Parent Event	△	600	8,600
Parents and Carers Day Breakfast	△	-	1,500
Colour Rush	△	6,323	7,300
Disco	△	599	1,300
Vivid Cruise	▽	3,574	A 3,574
World Teachers Day	△	-	100
Celebrate Mowbray / Carols	△	451	31,900
Year 6 Farewell	△	-	4,500
Miscellaneous fundraising expenses	△	-	1,000
Total Expenses		19,848	80,503
Net Profit/(Loss) before School Contributions		51,761	94,613
Less: School Contributions		-	100,000
Net Profit/(Loss)		48,770	(5,387)

Note A - Budget increase of \$3,574 approved at meeting on 18/3/25

Motion: That the P&C note the P&C's year to date financial report for the period ended 15 June 2025.

2. Financial results from events since last meeting:

Colour Rush

Item	Actual	Budget	Variance
Class fundraising	\$20,701	\$20,000	△ \$701
Voluntary parent contribution (\$10 pp)	\$2,990	-	△ \$2,990
Sponsorship (Primary OSH)	\$750	-	△ \$750
Total Income	\$24,441	\$20,000	△ \$4,441
Challenge 2bFit provider	\$5,000	\$5,000	-
Prizes	\$717	\$900	△ (\$183)
Colour powder and squeeze bottles	\$606	\$700	△ (\$94)
Merchant and sales platform fees	\$811	\$700	▽ \$111
Total Expenses	\$7,134	\$7,300	△ \$(166)
Profit	\$17,307	\$12,700	△ \$4,607

Vivid Cruise

Item	Actual	Budget	Variance
Ticket sales	\$5,970	-	△ \$5,970
Total Income	\$5,970	\$-	△ \$5,970
Cruise vessel hire	\$3,574	\$3,574	-
Merchant and sales platform fees	\$149	-	▽ \$149
Total Expenses	\$3,723	\$3,574	▽ \$149
Profit	\$2,247	(\$3,574)	△ \$5,821



Appendix D - Music Sub-Committee Report

Prepared by: Cristina Villamayor & Di de Belin, Music Convenors

Presented at meeting: 17 June, 2025

NEWS & UPDATES

Events:

- The Weekend of Music (WOM) was held on 31 May – 1 June for both Band and Strings students, and it was a wonderful success. Over the two days, students took part in tutorials, ensemble rehearsals, and fun creative workshops by Junkyard Beats. 140 students attended and consumed: 800 chicken nuggets, 20 kgs of fruit, 15 kgs of hot chips, 40 pizzas and 300 packets of popcorn and snacks! The weekend wrapped up with performances from each group, with family and friends in the audience. The feedback was overwhelmingly positive—thank you to everyone who came along to support and our wonderful parent volunteers.
- On Tuesday 9 June, our Performance Band competed in the Sydney Eisteddfod against several other schools. They did a fantastic job and received an honourable mention from the judges. A big congratulations to our talented students and to conductor Mike Rix for this great achievement!
- On Monday 16 June – Our Camerata Strings students performed in the Sydney Eisteddfod. (Insert results here!)

Budget: Our year-to-date spending is tracking well and remains within the approved budget.



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2. Music Sub-Committee Financial Report – Year to date (1 January to 15 June 2025)

Income		Actual YTD (\$)	Budget Full Year (\$)
Program fees	▽	88,077	90,055
Senior Music Excursion fees	▽	-	3,500
Interest income	▽	-	3,000
Other income	△	449	-
Total Income		88,526	96,555
Expenses			
Conductor fees	△	13,509	53,284
Kickstart	△	4,810	5,980
Weekend of Music	△	7,630	9,640
Festival expenses	△	1,940	3,840
Senior Music Excursion expenses	△	-	3,800
Instrument parts & repairs	△	7,037	11,500
Instrument purchases	△	5,698	35,000
Music books/scores	△	2,677	3,245
PAN & Showcase expenses	△	-	1,104
Superannuation	△	1,323	7,481
Sundries	△	113	400
Administrative fees	△	1,089	1,168
Total Expenses		45,826	136,442
Net Profit/(Loss)		42,700	(39,887)

Motion 2: That the P&C note the Music Sub-Committee's year to date financial report for the period ended 15 June 2025.



Appendix E - Events & Fundraising Report

Prepared by: Natalie Arkle

Presented at meeting: 17 June, 2025

NEWS AND UPDATES:

Colour Rush (Friday 16 May) - What a fun and colourful afternoon we had at Colour Rush on 16 May! Despite an overcast day, the colour and smiles of the children brightened up the day! A big thank you to all the Mowbray staff, families and volunteers who helped us run such an amazing event! A special shout out to our Colour Rush team - Bernie, Dunc, Christian, Krystal, Phyllis, Jess, Jo, Heidi, Joyce and Angela. Thank you to Mowbray OSHCare who generously sponsored the prizes and helped out on the day.

Together we exceeded our fundraising target and raised \$20,701. The overall profit from the event was \$17,307 going towards new fans in the school hall! These fans will be installed soon and ready for use later this year.

Although the day was all about having fun, there was one aspect of the event that was competitive - the winning fundraising classes! On the last day of fundraising one class knuckled down and set the pace. However towards the end things heated up! To the parents that stayed up to donate and support their child's class - you're nuts like the rest of us, but thank you! Next year we need to find a fundraising platform that closes at 8:30pm and not 11:30pm - it was a long night for many of us! In the last 4 hours of fundraising we raised almost \$4,000!

Thank you to every class for your fundraising efforts - every dollar counted! We had 25 classes raise at least \$250 and receive Chupa Chups and 15 classes raise at least \$500 and receive Zooper Doopers. We only had prizes for the top 4 fundraising classes but a special mention to 2EK and 1B who raised more than \$1,100 each. A really amazing effort.

Our top placed classes were - in 4th place KF (\$1,535), 3rd place 1C (\$1,787), 2nd place 3W (\$2,024) and in 1st place 6B (\$2,315)!

A big thanks to Bernadette Wang who baked special cookies for 6B and 3W for raising more than \$2,000 each. An extra special thank you to Caroline for being such a great sport again and letting the winning class colour bomb her! I'm sure many of those year 6 children had been waiting a while to do that and perhaps one of their memorable Mowbray moments!



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Mowbray Vivid Cruise (Monday 26 May) - A big thank you to all the Mowbray families who joined us in our first ever Mowbray Vivid cruise. It was lovely to see so many smiling faces and the children waving to the crowds at Circular Quay was very special. There were a significant number of people who we were unable to accommodate this year, however, next year the Mowbray Vivid cruise will be back with much more capacity! We have already commenced early discussions about this! A huge thank you to our captain Jess who led the event and kept it smooth sailing all the way! Not only did everyone have a great night, but we raised \$2,247 from the event too!

Second hand uniform shop and stay and play afternoon (Friday 30 May) - What a wonderful sunny afternoon at the Stay and Play on Friday 30 May. The weather was in our favour and it was fantastic to see so many families coming together to catch up! A huge thanks to everyone who helped out with the 2nd hand uniform shop. We sorted a huge amount of uniforms, sold 369 items and made a total of \$1,813 for the P&C. Great work everyone!

WHATS NEXT

Parents and Carers Breakfast (Wednesday 30 July) - Planning is underway for our Parents and Carers breakfast on Wednesday 30 July from 7:30am to 9:10am. This is the date that occurs right in the middle between Mother's and Father's Day. Last year the P&C moved to a single event rather than separate ones due to the difficulty in getting volunteers to help out. We will also have our second hand uniform shop at the event. More information about the breakfast and second hand uniform shop including how to sign up to volunteer will be out in the coming weeks via the newsletter, class Whatsapp chats and posters.

Glow Disco (Friday 8 August) - Our Glow Disco is back for another year - thanks Jess for leading this one again for us! Bop till you Drop have been booked for the event and similar to last year there will be a K-2 disco (4:30pm-5:45pm) and Year 3-6 disco (6:00pm-7:30pm). The ticket price will be \$10 and will include a bag of popcorn and juice box. In an effort to be more environmentally friendly and reduce plastic waste where we can, there will be no glow sticks included in the ticket price this year, however, we will have more glow in the dark body/face paint. More information about the disco and how to sign up to volunteer will be out in the coming weeks via the newsletter, class Whatsapp chats and posters.

Adult event (Saturday 13 September) - We welcome all parents and carers to our Wild West adult event at The Ranch (North Ryde) from 7pm on Saturday 13 September. Tickets will go on sale in Term 3 and be \$65 per person (down from \$75 per person in 2024). The price includes a selection of canapes, a welcome drink, games vouchers and



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entry into lucky door prizes. Planning is underway for the Magnificent Mowbray Raffle, silent and live auctions at the event.

Heidi Gutry has been busily working away on some amazing decorations and games for the event, however, the organising team would like to hire a mechanical bull for the night to run from approximately 7:30pm-9:30pm! The bull comes with a professionally trained and uniformed operator. The cost for 2 hours is \$1,500 (incl GST). Riders would be charged \$5 per ride and there would be a leaderboard and prizes awarded to the three people who can stay on the bull the longest! This \$5 charge would recoup some of the cost of hiring the bull, but not the full amount. We are also seeking a major sponsor for the event and part of that sponsorship would be to cover the hire of the mechanical bull. However, these rides are very popular and the organising committee would like to move forward with signing a rental agreement.

Motion 3: That the P&C approves an additional expense of \$1,500 for the Adult Event to secure the mechanical bull.

Year 6 Farewell (Term 4) - The Year 6 Farewell is on Thursday 11 December. Joyce and Heidi have made a great start to the yearbook and we have a group of parents and carers in place to help organise the event. New members are always welcome too!

In previous years, the school hall has been the venue for the event, however, we've looked at a couple of offsite options to reduce the amount of work required in the lead up to the day and in the clean up and pack down. The time required to decorate and then pull down the decorations in the school hall is a mammoth task! We'll still have decorations at an offsite venue, but we won't need to do the extensive decorating like setting up the fairy flights and fabric across the ceiling.

We're waiting on some costs from the soon to be opened new Chatswood Golf Club. The venue is close to school, has parking available and has a great set up where the children could be upstairs in the events space (with capacity for a sit down meal and then dancing on the dance floor area). Any parents who wanted to stay could be down stairs in their casual dining space with a bbq and drinks. They also have a more formal Italian restaurant option if parents and carers preferred that dining option. We'll update the group on progress at the next meeting.

Celebrate Mowbray (Term 4) - We have commenced contacting a shortlist of food vendors and stall holders. This is something that has been carefully considered as we aim to ensure a mix of options for attendees and ensure as best we can there is a variety of options with a wide appeal. A big thank you to Cindi for all her help!



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Stall holders will be allocated a bay under the COLA and operate from 3:30pm-6:30pm (allows for 16 bays). We are also proposing three premium stall holder bays near the canteen that will operate from 3:30pm-8:45pm. The cost of a standard bay is \$150 and premium is \$300. Motiv8sports have confirmed their attendance and given the very generous donation of prizes made to the adult event (in addition to the standard stall fee), they have been allocated a larger stall area. Mowbray students are also welcome to have a stall at the event at the reduced price of \$50 per stall. All stall holders must hold their own insurance as the P&C is not taking out any additional cover for stall holders at this event.

For the food vendors, we are proposing eight in total. Four main and four snack options. These vendors will be allocated a bay in areas of the school and operate from 3:30pm-8:30pm and the cost for each vendor bay is \$250. Location will depend on the final mix and sizes of the trucks. We already have four food vendors confirmed, subject to providing the appropriate documentation and paying the vendor bay fee.

For both the stall holders and food vendors, they will be allocated a bay for the event. The allocations will be carefully considered to maximise space and enjoyment of attendees at the event.

We will be having a mobile animal farm at Celebrate this year! It is the Golden Ridge Mobile Animal Farm. It will be located in the handball courts area and will operate from 3:30pm to 7:30pm. It will have capacity for around 35 children at a time. Animals that will be part of the mobile animal farm include baby lambs, baby kid goats, ducklings, rabbits and chicks. Children will be able to feed the animals as part of the display. A massive thank you to Primary OSHCare who have very kindly offered to sponsor our mobile animal farm at the event. There will be a small cost to visit the farm (e.g., \$5 for 10 minutes), with this money being used to cover other expenses incurred as part of the event and/or to make a slight profit for the P&C. We are also seeking a major sponsor for this event.

Volunteers - We invite all members of our school community to help out in volunteering and supporting our events in 2025. We have put a call out via the newsletter and class chats for ways people can help and promote their business and services through the P&C too. Thanks so much to everyone who has supported our events so far! Please see the P&C events list and posters in the newsletter, around the school or on your class chats. We still have several more events this year (including a couple of big ones) and can't wait to see old and new faces!